

Purpose

Use this procedure to view / manage ASNs.

Trigger

Perform this procedure when you want to view information or manage a specific ASN.

Prerequisites

- Access to SupplyWEB
- Internet access and Internet Explorer 6 or higher

Menu Path

Use the following menu path(s) to begin this transaction:

- <https://supplyweb.tenneco.com/supplyWeb/account/login>

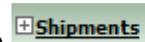
Helpful Hints

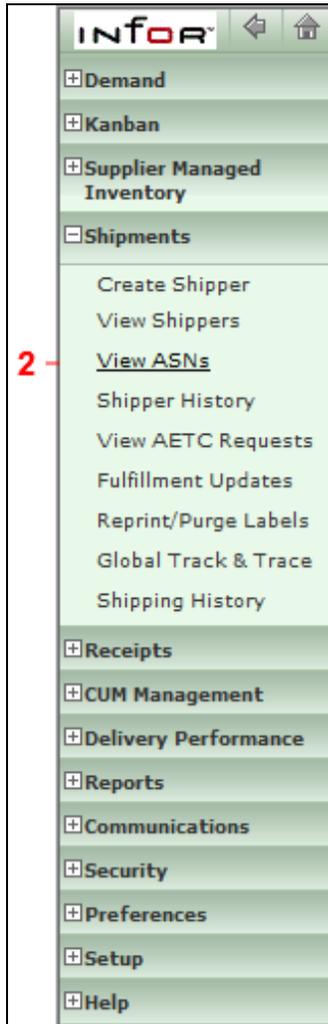
- Save the above URL to your browser's favorites
- Instead of using your browser's navigation tools, use SupplyWEB's navigations tools.

Procedure



1. In order to view and manage ASNs, click on the Shipments menu item

A small rectangular button with a light green background and a dark green border. It contains the text '+ Shipments' in a dark font, where the '+' is inside a small square icon.



2. Select the View ASNs menu item [View ASNs](#).

ASN	
Facility	Anderson
Ship To	Litchfield Marshall
Deliver To	Mogi Mirim EC Mogi Mirim RC Napoleon
Ship From	Owen Sound Paragould DC Paragould MFG
Publish Date Range	Poznan Puebla Puebla IMMEX Rancho Rennes
	Reynosa DC Reynosa MFG Reynosa MFG IMMEX Rybnik AM Rybnik OE Saarlouis San Antonio Seward Sint Truiden Smithville St. Petersburg Tredegar Valencia Valencia DC

3. Under the Facility field, select the appropriate Tenneco plant.

ASN	
Facility	Smithville
Ship To	WALKER MANUFACTURING - SMITHVILLE
Deliver To	<< None >>
Ship From	Branam Fastening Systems
Publish Date Range	to
<input type="button" value="Continue"/>	

4. The Ship To, Deliver To, and Ship From field should automatically populate with the appropriate values. The Publish Date Range fields can also be used to narrow down the search for ASNs.

ASN	
Facility	Smithville
Ship To	WALKER MANUFACTURING - SMITHVILLE
Deliver To	<< None >>
Ship From	Branam Fastening Systems
Publish Date Range	<input type="text"/> to <input type="text"/>
5 Continue	

5. When the search criteria meets your liking, click on the Continue button Continue

Search Criteria	
Facility	Smithville
Ship To	WALKER MANUFACTURING - SMITHVILLE
Deliver To	None
Ship From	Branam Fastening Systems
Publish Start Date	
Publish End Date	

ASN History									1 to 8 of 8
View	Print Shipping Documents	Shipper Number	Ship Date	Publish Date	ASN History	ASN Cancellation	ASN Resend	Receipt	
		4202	03-10-2014 04:06:02 PM EDT	03-10-2014 04:06:26 PM EDT	History	Cancel	Resend		
		4198	02-25-2014 12:47:23 PM EST	02-25-2014 12:59:21 PM EST	History		Resend		
		20140116	01-16-2014 11:37:00 AM EST	01-16-2014 11:40:26 AM EST	History		Resend		
6		20131022a	10-22-2013 01:23:54 PM EDT	10-22-2013 01:29:52 PM EDT	History		Resend		
		20131011	10-11-2013 11:37:01 AM EDT	10-21-2013 03:54:25 PM EDT	History		Resend		
		20131013a	10-03-2013 10:34:57 AM EDT	10-03-2013 10:35:09 AM EDT	History		Resend		
		20120123-1	01-23-2013 01:22:47 PM EST	01-23-2013 01:23:39 PM EST	History		Resend		

6. The ASN History that meets the Search Criteria you entered displays. If you would like to print the shipping documents for a specific ASN, click on the corresponding Printer button.

Shipments Select Document Type

Shipper

Facility Information

Facility	Smithville
Ship To	WALKER MANUFACTURING - SMITHVILLE

Shipper Header Information

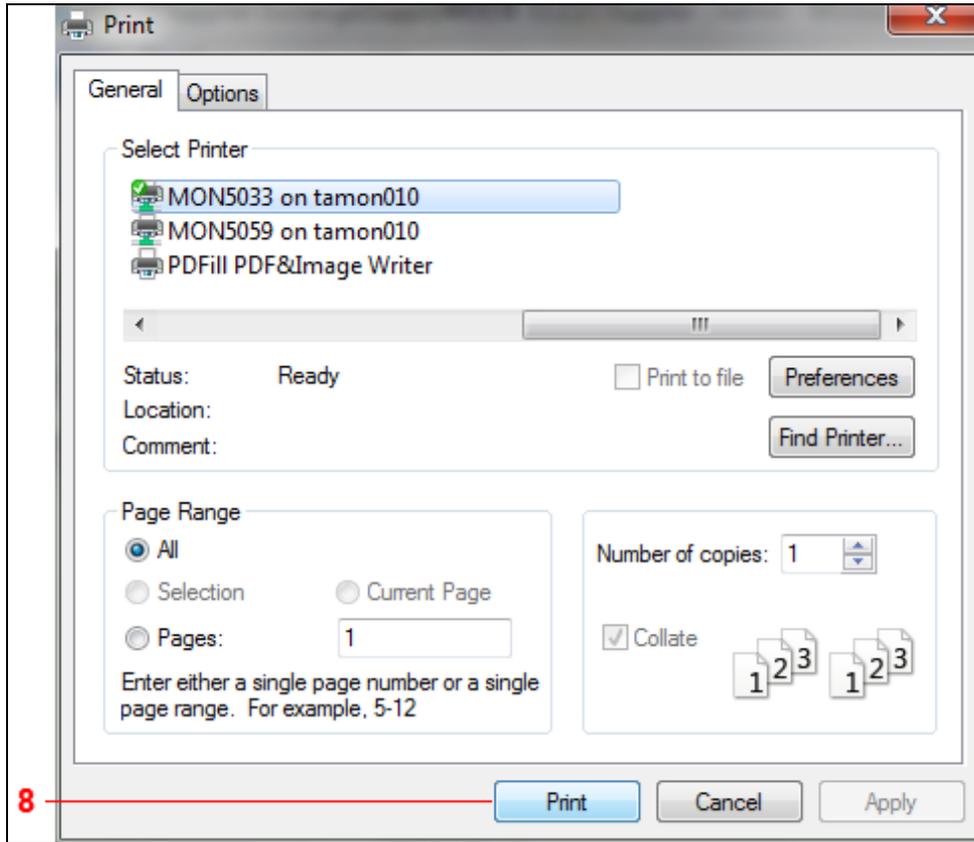
Shipper Number	4198	Ship Date & Time	02-25-2014 12:47:23 PM EST
Freight	Collect	Expected Arrival Date & Time	02-25-2014 01:47:23 PM EST
AETC		AETC Responsibility	
Vehicle Number		Transport	Ocean Vessel
Route Code		Dock	
SCAC		Ship From	Branam Fastening Systems
Test or Production	PROD	Pro Number	
Remarks			

Generate Document

Document Type: ▼

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7. The Shipper document / information displays. Click on the Print link label .



8. Ensure the printer information is correct and click the Print button .

Shipments Select Document Type

Shipper

Facility Information

Facility	Smithville
Ship To	WALKER MANUFACTURING - SMITHVILLE

Shipper Header Information

Shipper Number	4198	Ship Date & Time	02-25-2014 12:47:23 PM EST
Freight	Collect	Expected Arrival Date & Time	02-25-2014 01:47:23 PM EST
AETC		AETC Responsibility	
Vehicle Number		Transport	Ocean Vessel
Route Code		Dock	
SCAC		Ship From	Branam Fastening Systems
Test or Production	PROD	Pro Number	
Remarks			

Generate Document

Document Type: Packing List: North America

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9. Click on the Back button to go back to the search results

Search Criteria									
Facility	Smithville								
Ship To	WALKER MANUFACTURING - SMITHVILLE								
Deliver To	None								
Ship From	Branam Fastening Systems								
Publish Start Date									
Publish End Date									
ASN History 1 to 8 of 8									
View	Print Shipping Documents	Shipper Number	Ship Date	Publish Date	ASN History	ASN Cancellation	ASN Resend	Receipt	
		4202	03-10-2014 04:06:02 PM EDT	03-10-2014 04:06:26 PM EDT	History	Cancel	Resend		
		4198	02-25-2014 12:47:23 PM EST	02-25-2014 12:59:21 PM EST	History		Resend		
		20140116	01-16-2014 11:37:00 AM EST	01-16-2014 11:40:26 AM EST	History		Resend		
		20131022a	10-22-2013 01:23:54 PM EDT	10-22-2013 01:29:52 PM EDT	History		Resend		
		20131011	10-11-2013 11:37:01 AM EDT	10-21-2013 03:54:25 PM EDT	History		Resend		
		20131013a	10-03-2013 10:34:57 AM EDT	10-03-2013 10:35:09 AM EDT	History		Resend		
		20120123-1	01-23-2013 01:22:47 PM EST	01-23-2013 01:23:39 PM EST	History		Resend		

10. You can also use the ASN History button to see more information about each ASN.

Facility Information			
Facility	Smithville		
Ship To	WALKER MANUFACTURING - SMITHVILLE		
Ship From	Branam Fastening Systems		
Shipper Information			
Shipper	20140116		
Last Published ASN	20140116-1		
Ship Date	01-16-2014 11:37:00 AM EST		
Advance Ship Notice History			
View	ASN	Creation Date	Purpose Code
11 -	20140116-1	01-16-2014 11:40:26 AM EST	Original
Return to List			

11. In the ASN History you can see supplier and customer location information, shipper and ASN data, etc. You can also use the eye-glasses icon next to a specific ASN Number to view even more details.

ASN						031225-1
Header Information						
From			To			
Big Rapids Products 1313 Maple Street Big Rapids, MI 49307 UNITED STATES			Litchfield 929 Anderson Road Litchfield, MI 49252 UNITED STATES			
Shipper or Package List			ASN			
Shipper No.	Date/Time	ASN No.	Date/Time			
031225	10-22-2007 08:39:00 AM EDT	031225-1	10-23-2007 08:40:18 AM EDT			
Supplier Attached Files						
Supplier ID	Facility ID	Dest ID	Freight	Route Code	Pro Number	
707	019-Litchfield	019-Litchfield	Collect		124-0729872	
AETC No.	SCAC	Transportation Method	Vehicle Number	Dock	Bill of lading number	
	HMES	LT			31225	
Line Items						
Quantity Shipped	Customer Part No.	PO No.	Eng. Level	Model Year	Lot No.	Additional Information
1,440EA	252249	55000153450000927624				

12. A much more detailed description of that ASN opens up.

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Shipments ASNs

Facility Information

Facility	Smithville
Ship To	WALKER MANUFACTURING - SMITHVILLE
Ship From	Branam Fastening Systems

Shipper Information

Shipper	20140116
Last Published ASN	20140116-1
Ship Date	01-16-2014 11:37:00 AM EST

Advance Ship Notice History

View	ASN	Creation Date	Purpose Code
	20140116-1	01-16-2014 11:40:26 AM EST	Original

[Return to List](#)

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13. Click on the Back button until you return to the search results .

Search Criteria									
Facility	Smithville								
Ship To	WALKER MANUFACTURING - SMITHVILLE								
Deliver To	None								
Ship From	Branam Fastening Systems								
Publish Start Date									
Publish End Date									
ASN History 1 to 8 of 8									
View	Print Shipping Documents	Shipper Number	Ship Date	Publish Date	ASN History	ASN Cancellation	ASN Resend	Receipt	
		4202	03-10-2014 04:06:02 PM EDT	03-10-2014 04:06:26 PM EDT	History	Cancel	Resend		14
		4198	02-25-2014 12:47:23 PM EST	02-25-2014 12:59:21 PM EST	History		Resend		
		20140116	01-16-2014 11:37:00 AM EST	01-16-2014 11:40:26 AM EST	History		Resend		
		20131022a	10-22-2013 01:23:54 PM EDT	10-22-2013 01:29:52 PM EDT	History		Resend		
		20131011	10-11-2013 11:37:01 AM EDT	10-21-2013 03:54:25 PM EDT	History		Resend		
		20131013a	10-03-2013 10:34:57 AM EDT	10-03-2013 10:35:09 AM EDT	History		Resend		
		20120123-1	01-23-2013 01:22:47 PM EST	01-23-2013 01:23:39 PM EST	History		Resend		

- 14.** You can also choose to cancel an ASN if the button is available. This indicates that the ASN is in-transit. If there is no Cancel button nor Receipt button, the ASN most likely was already cancelled. Click on the Cancel button **Cancel**.

Facility Information	
Facility	Smithville
Ship To	WALKER MANUFACTURING - SMITHVILLE
Deliver To	None
Ship From	Branam Fastening Systems

Shipper Information	
Shipper	<u>4202</u>
ASN	4202-1
Ship Date	03-10-2014 04:06:02 PM EDT

Click Continue to send a cancellation ASN.
Click Cancel to return to the previous screen.

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- 15.** Click on the Continue button to confirm .

The shipment has been cancelled and a cancellation ASN is being published. If you have setup computer and document profiles to receive copies of your ASNs, view the File Status to verify the file transfer.

Facility Information	
Facility	Smithville
Ship To	WALKER MANUFACTURING - SMITHVILLE
Deliver To	None

Shippers						
Edit	Publish	History	Delete	Shipper Number	Creation Date	Ship From
			<input type="checkbox"/>	4202	03-10-2014 04:06:02 PM EDT	Branam Fastening Systems

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- 16.** The ASN was sent back to shipper status. You can either make edits to this shipper and re-publish it as an ASN, or if you want to cancel it altogether, click on the check box in the Delete column .

The shipment has been cancelled and a cancellation ASN is being published. If you have setup computer and document profiles to receive copies of your ASNs, view the File Status to verify the file transfer.

Facility Information	
Facility	Smithville
Ship To	WALKER MANUFACTURING - SMITHVILLE
Deliver To	None

Shippers						
Edit	Publish	History	Delete	Shipper Number	Creation Date	Ship From
			<input checked="" type="checkbox"/>	4202	03-10-2014 04:06:02 PM EDT	Branam Fastening Systems

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17. Then proceed to click on the Delete button .

Message from webpage

Are you sure you want to delete the shipper?

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18. Click on the OK button when the message box pops up .

Search Criteria									
Facility	Smithville								
Ship To	WALKER MANUFACTURING - SMITHVILLE								
Deliver To	None								
Ship From	Branam Fastening Systems								
Publish Start Date									
Publish End Date									
ASN History 1 to 8 of 8									
View	Print Shipping Documents	Shipper Number	Ship Date	Publish Date	ASN History	ASN Cancellation	ASN Resend	Receipt	
		4202	03-10-2014 04:06:02 PM EDT	03-10-2014 04:06:26 PM EDT	History		Resend		
		4198	02-25-2014 12:47:23 PM EST	02-25-2014 12:59:21 PM EST	History		Resend		
		20140116	01-16-2014 11:37:00 AM EST	01-16-2014 11:40:26 AM EST	History		Resend		
		20131022a	10-22-2013 01:23:54 PM EDT	10-22-2013 01:29:52 PM EDT	History		Resend		
		20131011	10-11-2013 11:37:01 AM EDT	10-21-2013 03:54:25 PM EDT	History		Resend		
		20131013a	10-03-2013 10:34:57 AM EDT	10-03-2013 10:35:09 AM EDT	History		Resend		
		20120123-1	01-23-2013 01:22:47 PM EST	01-23-2013 01:23:39 PM EST	History		Resend		

19. If an ASN was cancelled and this was not meant to be, you can resend the ASN by clicking on the Resend button **Resend**.

Facility Information	
Facility	Smithville
Ship To	WALKER MANUFACTURING - SMITHVILLE
Deliver To	None
Ship From	Branam Fastening Systems
Shipper Information	
Shipper	<u>4202</u>
ASN	4202-1
Ship Date	03-10-2014 04:06:02 PM EDT
Resend Cancel	

20. Click on the Resend button to confirm **Resend**.

Shipments ASNs

21 — The ASN is being sent. If you have setup computer and document profiles to receive copies of your ASNs, view the File Status to verify the file transfer.

21. You should get a similar message at the top of your screen telling you the ASN is being sent. Basic ASN information is provided below as well.

Search Criteria									
Facility	Litchfield								
Ship To	WALKER MANUFACTURING - LITCHFIELD								
Deliver To	None								
Ship From	Big Rapids Products								
Publish Start Date									
Publish End Date									
ASN History 1 to 15 of 15									
View	Print Shipping Documents	Shipper Number	Ship Date	Publish Date	ASN History	ASN Cancellation	ASN Resend	Receipt	
		92	10-29-2007 10:08:00 AM EDT	10-30-2007 10:08:51 AM EDT	History		Resend		
		031225	10-22-2007 08:39:00 AM EDT	10-23-2007 08:40:18 AM EDT	History		Resend		
		031189	10-18-2007 12:37:00 PM EDT	10-18-2007 12:43:39 PM EDT	History		Resend		
		031167	10-16-2007 07:25:00 AM EDT	10-17-2007 08:59:51 AM EDT	History		Resend		
		031140	10-12-2007 01:03:00 PM EDT	10-12-2007 01:04:37 PM EDT	History		Resend		
		031084	10-05-2007 06:53:00 AM EDT	10-08-2007 06:54:34 AM EDT	History		Resend		
		031057	10-03-2007 10:01:00 AM EDT	10-04-2007 07:28:14 AM EDT	History		Resend		

22. If there are eye-glasses under the Receipt column, the shipment was received at the Tenneco plant. You can view the details closer by clicking on the icon.

Receipts						
Shipment Details 1 to 1 of 1						
Customer	Facility	Ship To	Shipper Number	Ship Date	Expected Arrival Date	
Tenneco Automotive	Litchfield	WALKER MANUFACTURING - LITCHFIELD	92			
Receipt List						
View	Receipt Number	Receipt Date				
	GR500132810312007	10-31-2007 12:00:00 AM EDT				

23. The Receipts information screen tells you the basic supplier, customer, and shipper data. You can view more detailed information by clicking on the eye-glasses next to the appropriate Receipt

Number.

Receipt								
Header Information								
Facility	Ship To			Supplier		Ship From		
Litchfield 929 Anderson Road Litchfield,MI 49252 UNITED STATES	WALKER MANUFACTURING - LITCHFIELD 929 Anderson Road Litchfield,MI 49252 UNITED STATES			Big Rapids Products 1313 Maple Street Big Rapids,MI 49307 UNITED STATES		Big Rapids Products 1313 Maple Street Big Rapids,MI 49307 UNITED STATES		
Header Information								
Shipper Number		92		Dock				
Receipt Number		GR500132810312007		Receipt Date		10-31-2007 12:00:00 AM EDT		
Vehicle Type				Transportation Method				
Vehicle Number				SCAC				
Line Items								1 to 1 of 1
Part *	Model Year	Engineering Level	Pull Signal	Purchase Order Number	ASN Quantity	Received Quantity	Reason	Additional Information
252249				5500015345	1,920	1,920		

24. Additional details are provided for that specific Receipt.



Result

You have successfully viewed and managed ASNs.